

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Finance – Councillor Chaloner
- Cabinet Member for Education and Children's Social Care – Councillor Jeffery
- Cabinet Member for Transformation – Councillor Hammond
- Cabinet Member for Communities, Culture and Leisure – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
*Relocation of Services from Town Depot	14 July 2015	Leader's Portfolio
Developing Proposals for Devolved Powers and Responsibilities - ITEM WITHDRAWN FROM CABINET, COUNCIL DECISION ONLY	16 September 2015 18 August 2015	Leader's Portfolio
Ethelburt Avenue Conservation Area Appraisal and Management Plan	20 October 2015	Leader's Portfolio
The Future of The Southampton Library Service	18 August 2015	Communities, Culture and Leisure Portfolio
Air Quality Scrutiny Inquiry - Final Report and Recommendations	14 July 2015	Environment and Transport Portfolio
*Consultation on Proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)	18 August 2015	Health and Adult Social Care Portfolio
HMO Additional Licensing Designation for Shirley, Freemantle, Bassett and Millbrook wards	14 July 2015	Housing and Sustainability Portfolio
Changes to existing Revenue and Capital Budgets	17 November 2015	Finance Portfolio
Consultation on proposed changes to the General Fund	18 August 2015	Finance Portfolio
Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16	5 November 2015	People Directorate
Landlord Controlled Heating Charges	18 August 2015	People Directorate

LEADER OF THE COUNCIL

Title	*Relocation of Services from Town Depot
Details	<p>To consider the report of the Leader of the Council with regard to the relocation of services from Town Depot.</p> <p>This report is not for publication by virtue of category 3 (financial and business affairs) of paragraph 10.4 of the access to information procedure rules as contained in the Constitution. It is not in the public interest to disclose this information because it compromises financial and business information that if made public would prejudice the Council's ability to operate in a commercial environment and obtain best value during acquisition negotiations</p>
Decision Maker	Cabinet
Decision Expected	14 July 2015
Date Added to the Plan	3 July 2015
Main Consultees	Property Services Finance Democratic Services Legal Services Service Managers Trade Unions Capital Board
Consultation Method	E-mail, Meetings
Head of Service	Director, Place
Author	Malcolm Cooper Directorate Development Manager malcolm.cooper@southampton.gov.uk Tel: 023 8083 2440
Background Material Available	Relocation of Services from Town Depot
Public Comments may be sent	Malcolm Cooper

to

Email: malcolm.cooper@southampton.gov.uk
Phone: 023 8083 2440

Slippage/Variations/Reason
for Withdrawal

Updates

Title	Developing Proposals for Devolved Powers and Responsibilities - ITEM WITHDRAWN FROM CABINET, COUNCIL DECISION ONLY
Details	To consider the report of the Leader of the Council seeking approval to develop a proposal, with the other Hampshire and Isle of Wight Councils, to bring about devolution of powers and responsibilities from Central Government to the wider Hampshire area and as part of this create an appropriate governance structure that will provide for binding decisions to be made at this level.
Decision Maker	Cabinet Council
Decision Expected	18 August 2015 16 September 2015
Date Added to the Plan	8 July 2015
Main Consultees	Neighbouring local authorities, relevant Cabinet Members and officers in key Council depts. External agencies Key stakeholders
Consultation Method	Circulation of draft report Emails Telephone calls
Head of Service	Chief Executive
Author	Denise Edghill, Emma Lewis Head of Skills and Regeneration, denise.edghill@southampton.gov.uk, emma.lewis@southampton.gov.uk Tel: 023 8091 7984
Background Material Available	Developing Proposals for Devolved Powers and Responsibilities
Public Comments may be sent to	Denise Edghill denise.edghill@southampton.gov.uk

Slippage/Variations/Reason
for Withdrawal

Updates

Title	Ethelburt Avenue Conservation Area Appraisal and Management Plan
Details	To consider the report of the Leader of the Council, in consultation with the Cabinet Member for Environment and Transport seeking approval of the revised Conservation Area Appraisal and Management Plan.
Decision Maker	Cabinet
Decision Expected	20 October 2015
Date Added to the Plan	8 July 2015
Main Consultees	Ethelburt Avenue Residents Association, other local residents (not in the RA), Legal Services, Development Management.
Consultation Method	Public meetings, e-mail, face-to-face.
Head of Service	Director, Place
Author	Kevin White Historic Buildings Team Leader kevin.white@southampton.gov.uk Tel: 023 8083 3192
Background Material Available	Ethelburt Avenue Conservation Area Appraisal and Management Plan Ethelburt Avenue Conservation Area Appraisal and Management Plan
Public Comments may be sent to	Kevin White kevin.white@southampton.gov.uk Tel. 023 8083 3192
Slippage/Variations/Reason for Withdrawal	The item has been deferred to the 20 October Cabinet meeting in order for officers to review the responses to the consultation.
Updates	

EDUCATION AND CHILDREN'S SOCIAL CARE PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

COMMUNITIES, CULTURE AND LEISURE PORTFOLIO

Title	The Future of The Southampton Library Service
Details	To consider the report of the Cabinet Member for Communities, Culture and Leisure outlining the results of the consultation relating to the future transformation of the Southampton Library Service and a proposal for the way forward.
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	Results of the consultation have been circulated to key partners including relevant Cabinet Members officers in key departments and stakeholders.
Consultation Method	This report will be based on public consultation initiated by a Report to Cabinet in November 2014
Head of Service	Director, Place
Author	Tina Dyer-Slade Tina.Dyer-Slade@southampton.gov.uk
Background Material Available	The Future of The Southampton Library Service
Public Comments may be sent to	Tina Dyer-Slade, Projects and Partnerships Manager
Slippage/Variations/Reason for Withdrawal	
Updates	

**THERE ARE NO ITEMS ON THIS
OCCASION**

TRANSFORMATION PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Air Quality Scrutiny Inquiry - Final Report and Recommendations
Details	From July 2014 to March 2015 the Scrutiny Panel undertook an inquiry to develop an understanding of the issues of air quality in Southampton and to identify what additional actions could be taken, if necessary, to improve it. The final report of the Panel is presented to the Cabinet for consideration and further action.
Decision Maker	Cabinet
Decision Expected	14 July 2015
Date Added to the Plan	3 July 2015
Main Consultees	
Consultation Method	A survey canvassing views was undertaken for the inquiry and received 298 responses which have been considered in the inquiry report.
Head of Service	Director, Place
Author	Steve Guppy steve.guppy@southampton.gov.uk Tel: 023 8091 7525
Background Material Available	Air Quality Scrutiny Inquiry - Final Report and Recommendations
Public Comments may be sent to	Stephen Guppy Regulatory Services Civic Centre, Room 164 SO14 7LY.
Slippage/Variations/Reason for Withdrawal	
Updates	

**HEALTH AND ADULT SOCIAL CARE
PORTFOLIO**

Title	*Consultation on Proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)
Details	<p>To consider the report of the Cabinet Member for Health and Adult Social Care seeking approval to consult on two interlinked proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge.</p> <p>Phase One: A proposed service model which will bring together those functions associated with hospital discharge, crisis response, rehabilitation and reablement delivered by the City Council and Solent NHS Trust, into a single integrated team approach, with a single integrated management structure, that better supports people in their communities and maximises their potential for independence. This preferred option has the potential to impact on numbers of staff posts.</p> <p>Phase Two: Building on the re-design of Phase One, to offer a more flexible range of suitable alternative provision (bed-based accommodation or home based) that better meets people's needs whilst promoting independence and making efficient use of Health and Adult Social Care resources. This option will have implications for the future locations of in-house services.</p>
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	<p>Council Management Team Integrated Commissioning Unit Management Team Integrated Commissioning Board. Integrated Rehab/Reablement Project Team Legal Finance Property</p>

Consultation Method	Stakeholder Workshops x 3 (Managers /Clinicians from SCC, Solent NHS Trust and Southampton University Hospital Trust)
Head of Service	Director, People
Author	Stephanie Ramsey stephanie.ramsey@southampton.gov.uk
Background Material Available	Consultation on proposals for an Integrated Service for Crisis Response, Rehabilitation, Reablement and Hospital Discharge. (Phase One and Phase Two)
Public Comments may be sent to	Madeleine.cato@southampton.gov.uk Jamie.schofield1@southamptoncityccg.nhs.uk
Slippage/Variations/Reason for Withdrawal	
Updates	

HOUSING AND SUSTAINABILITY PORTFOLIO

Title	HMO Additional Licensing Designation for Shirley, Freemantle, Bassett and Millbrook wards
Details	To consider the report of the Cabinet Member for Housing and Sustainability detailing the results of the recent statutory consultation process, the data collated in relation to HMOs in the four wards and to make a decision about the designation of the proposed area for HMO Additional Licensing.
Decision Maker	Cabinet
Decision Expected	14 July 2015
Date Added to the Plan	5 May 2015
Main Consultees	Hampshire Fire and Rescue Hampshire Constabulary Southampton University Southampton Solent University Southern Landlords Association National Landlords Association
Consultation Method	Significant consultation with those likely to be affected by the decision has been undertaken as part of the process to prepare the report.
Head of Service	Director, Place
Author	Mitch Sanders mitch.sanders@southampton.gov.uk Tel: 023 8083 3613
Background Material Available	HMO Additional Licensing Designation for Shirley, Freemantle, Bassett and Millbrook wards HMO Additional Licensing Designation for Shirley, Freemantle, Bassett and Millbrook wards
Public Comments may be sent to	Janet Hawkins Regulatory Services Manager
Slippage/Variations/Reason for Withdrawal	
Updates	

FINANCE PORTFOLIO

Title	Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer and Cabinet Member for Finance (where relevant) detailing proposed changes to existing Revenue and Capital Budgets to incorporate changes to this and future years' budget.</p> <p>This item is a standard item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	17 November 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	<p>Mel Creighton, Andy Lowe Deputy Chief Financial Officer, Chief Financial Officer Mel.creighton@southampton.gov.uk, andrew.lowe@southampton.gov.uk Tel: 023 8083 2049</p>
Background Material Available	
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

Title	Consultation on proposed changes to the General Fund
Details	To consider the report of the Cabinet Member for Finance detailing proposed changes to the General Fund Revenue Budget for consultation.
Decision Maker	Cabinet
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	Council Management Team, Cabinet, Councillors, Trade Unions
Consultation Method	Meetings
Head of Service	Chief Financial Officer
Author	Mel Creighton Deputy Chief Financial Officer Mel.creighton@southampton.gov.uk
Background Material Available	Consultation on proposed changes to the General
Public Comments may be sent to	Andrew Lowe Chief Financial Officer
Slippage/Variations/Reason for Withdrawal	
Updates	

CHIEF EXECUTIVE'S DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**

PEOPLE DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**

PLACE DIRECTORATE

Title	Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16
Details	<p>To consider the report of the Head of Regulatory and City Services seeking approval to spend the Disabled Facilities Grant programme for 2015/16.</p> <p>Approval to spend £1.2 million on mandatory Disabled Facilities Grants approved in 2015/16 financial year is sought. The grants will be paid in 2015/16 and 2016/17. Each grant is means tested and awarded in accordance with the Housing Grants, Construction and Regeneration Act 1996. The purpose of the grants are to enable independent living by adapting homes that are owner occupied, rented privately or from a registered provider (Housing Association to meet the long term needs of disabled occupiers).</p>
Decision Maker	Officer Decision Making
Decision Expected	5 November 2015
Date Added to the Plan	5 May 2015
Main Consultees	
Consultation Method	Items can only be place on the plan with the authorisation of the relevant Head of Service or Executive Director
Head of Service	Director, Place
Author	<p>Mitch Sanders</p> <p>mitch.sanders@southampton.gov.uk Tel: 023 8083 3613</p>
Background Material Available	Approval to spend £1.2 million on Disabled Facilities Grants in 2015/16
Public Comments may be sent to	

Slippage/Variations/Reason
for Withdrawal

Report delayed due to investigation of alternative
approval mechanism as a result of changes in the
funding stream. New date to be advised.

Updates

Title	Landlord Controlled Heating Charges
Details	To approve new charges to tenants for landlord controlled heating from 5 October 2015.
Decision Maker	Officer Decision Making
Decision Expected	18 August 2015
Date Added to the Plan	8 July 2015
Main Consultees	
Consultation Method	Need for decision agreed with Head of Housing Services and Cabinet Member.
Head of Service	Director, People
Author	Alan Denford alan.denford@southampton.gov.uk
Background Material Available	Landlord Controlled Heating Charges
Public Comments may be sent to	
Slippage/Variations/Reason for Withdrawal	
Updates	